# NORTH WEST TEACHERS' ASSOCIATION AUDITOR'S REPORT AND FINANCIAL STATEMENTS August 31, 2011

## Management's Responsibility

To the members of North West Teachers Association:

Management is responsible for the preparation and presentation of the accompanying financial statements, including responsibility for significant accounting judgments and estimates in accordance with Canadian generally accepted accounting principles. This responsibility includes selecting appropriate accounting principles and methods, and making decisions affecting the measurement of transactions in which objective judgment is required.

In discharging its responsibilities for the integrity and fairness of the financial statements, management designs and maintains the necessary accounting systems and related internal controls to provide reasonable assurance that transactions are authorized, assets are safeguarded and financial records are properly maintained to provide reliable information for the preparation of financial statements.

The Executive is composed of members who are employees of the organization. The Executive is responsible for overseeing management in the performance of its financial reporting responsibilities. The Executive fulfils these responsibilities by reviewing the financial information prepared by the treasurer and discussing relevant matters with external auditors. The Executive is also responsible for recommending the appointment of the organization's external auditors.

Holm Clements Kwong Svenkeson Raiche, an independent firm of chartered accountants, is appointed by the Executive to audit the financial statements and report directly to them; their report follows. The external auditors have full and free access to, and meet periodically and separately with, both the Board and administration to discuss their audit findings.

November 27, 2012

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President

## Holm Clements Kwong Svenkeson Raiche

## Chartered Accountants

1321 -101st Street North Battleford, Saskatchewan S9A 0Z9 Telephone: (306) 445-6291 Facsimile: (306) 445-3882 Email: info@jhsca.ca

### INDEPENDENT AUDITOR'S REPORT

To the Members

We have audited the accompanying financial statements of North West Teachers' Association, which comprise the statement of financial position as at August 31, 2011, and the statements of operations, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian generally accepted accounting principles, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of North West Teachers' Association as at August 31, 2011, and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

Holm Clements Kwong Svenkeson Raiche

North Battleford, Saskatchewan

Chartered Accountants

## **Statement of Financial Position**

## August 31, 2011

		2011	2010
	ASSETS		
Current Cash		\$ 120,699	\$ 99,351
	LIABILITIES		
Current Accounts payable and accrued liabilities		\$ 1,000	\$ 1,000
Unrestricted	NET ASSETS	 119,699	98,351
		\$ 120,699	\$ 99,351

On behalf of the Board	
	Director
	Director

## **Statement of Operations**

## for the year ended August 31, 2011

		2011		2010	
Revenue					
Convention fees	\$	24,638	\$	25,060	
Employment insurance rebate	,	28,646	-	27,611	
Interest		722		414	
Teacher fees		26,460	-	26,180	
		80,466		79,265	
Expenses					
Administrative		1,625		2,081	
Convention		20,849		16,174	
Honorarium		12,066		12,400	
LINC		250		607	
Professional development	¥	425		227	
Professional fees		1,460		1,483	
Public relations		9,825		6,015	
STF meetings		-		204	
Travel		12,618		4,536	
		59,118		43,727	
Excess of revenue over expenses for the year	\$	21,348	\$	35,538	

## **Statement of Changes in Net Assets**

## for the year ended August 31, 2011

	2011	2010	
Balance - beginning of year	\$ 98,351	\$	62,813
Excess of revenue over expenses for the year	 21,348		35,538
Balance - end of year	\$ 119,699	\$	98,351

## **Statement of Cash Flows**

## for the year ended August 31, 2011

	2011		2010	
Cash flows from operating activities Cash receipts from members and others Cash paid to suppliers and members	\$ 80,466 (59,118)	\$	79,265 (46,892)	
Net cash provided in the year	21,348		32,373	
Cash and cash equivalents at beginning of year	 99,351		66,978	
Cash and cash equivalents at end of year	\$ 120,699	\$	99,351	
Cash and cash equivalents				
Cash and cash equivalents consist of cash on hand, balances and loans with fin equivalents is comprised of the following statement of financial position amou	institutions. (	Cash ai	nd cash	
Cash	\$ 120,699	\$	99,351	

#### **Notes to Financial Statements**

#### August 31, 2011

#### 1. Nature of the association

The North West Teachers' Association is a teachers' association representing the teachers employed by the Northwest School Division No. 203.

#### 2. Significant accounting policies

These financial statements are prepared in accordance with Canadian generally accepted accounting principles. Outlined below are those polices the association considered particularly significant.

#### Volunteer services

Volunteers contribute a significant amount of time to assist the association in carrying out its activities. Because of the difficulty of determining the fair value of such services, contributed services are not recognized in the financial statements.

#### Income taxes

The North West Teachers' Association is not subject to either federal or provincial income taxes.

#### Revenue recognition

Revenue is recognized in the period that it is considered to have been earned and ultimate collection is reasonably assured.

#### Use of estimates

The preparation of financial statements in accordance with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. These estimates are reviewed periodically, and, as adjustments become necessary, they are reported in earnings in the period in which they become known.

### Future accounting change

#### *New accounting framework:*

The CICA has issued a new accounting framework applicable to Canadian not-for-profit organizations. Effective for the annual reporting period that commences on or after January 1, 2012, not-for-profit organizations will have to choose between International Financial Reporting Standards ("IFRS") and Canadian accounting standards for not-for-profit organizations, whichever accounting framework suits them best. Early adoption of these standards are permitted. The association currently plans to adopt the new Canadian accounting standards for not-for-profit organizations for it's first fiscal year beginning September 1, 2012 and has not determined the impact of adoption.

#### 3. Financial instruments

The association carries various forms of financial instruments. Unless otherwise noted, it is management's opinion that the association is not exposed to significant interest, currency or credit risk arising from these financial instruments.

The fair value of the association's cash and cash equivalents, accounts payable and accrued liabilities approximates their fair value due to their immediate or short-term nature.